#### Doug Eadie & Company

## **Building High-Impact Board-Chief Executive Leadership**

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# Cementing the Board-CEO Partnership In Your Economic Development Organization

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(IEDC's Jeff Finkle serves on the blog CEO Advisory Committee with 30-some national nonprofit leaders from around the nation.)

#### **Module One**

#### Overview Of High-Impact Board-CEO Governing Teams



## Nonprofit Governance Is Still Frontier Territory – Not Yet a Fully Developed Field

- No universally accepted set of core principles or best practices
- Heated debate about principles and practices
- In flux/rapidly evolving
- Many "insidious foes" of the board-CEO partnership to detect and avoid

#### **Beware of Insidious Foes!**



#### **Insidious Foes**

- Erroneous assumptions about the nature of governing that sound plausible and are often recommended by self-styled "governing gurus" but can damage the board-CEO partnership
- Some common Insidious Foes:
  - > Stellar EDO and/or CEO performance will keep the board-CEO relationship healthy.
  - There's a firewall between the board's "policy making" role and the EDO's executive/administrative function that must be preserved: the twain can't be allowed to meet.
  - Fashioning governing policies (rules of the governing game) will ensure effective governing decisions and judgments (known as the "policy governance" approach).
  - Non-working "letterhead" board members and "worker bee" board members can happily coexist on the same board.

#### **Emerging Facts of Life in EDO Governance**

- Changing board member expectations: to be actively engaged in making highimpact decisions that make a real difference (and not merely an audience for finished staff work!)
- View of the board's governing work as much more complex than the traditional notion of "policy making" – involving carefully designed decision-making processes
- New view of governing as a "team sport" involving the board, CEO and senior executives working as a Strategic Governing Team
- Growing recognition that board members who are satisfied owners of their governing work feel a stronger commitment to governing and make more reliable partners for the CEO
- Growing recognition that inappropriate board member involvement in executive/administrative matters ("micro-management") is usually the result of an under-developed board without a clear governing role, well-designed structure, or effective processes for engaging board members

#### **Truly High-Impact EDO Boards**

- 1. Recognize that **governing** an EDO is completely different from **doing** hands-on work (e.g., contacting business prospects).
- 2. Work closely with their CEO in developing the board's governing capacity.
- 3. Understand their governing role and functions inside-out and focus on doing high-impact governing work that makes a significant difference in the affairs of their EDO, avoiding getting bogged down in the "weeds" of micro-management
- 4. Rigorously manage themselves as governing bodies
- 5. Employ well-designed board standing committees as high-powered "governing engines."
- 6. Employ well-designed processes to ensure active engagement in making governing decisions and judgments
- 7. Meticulously manage the board-CEO working relationship

#### **Governing At The Highest Level**

To play the leading role – in partnership with the CEO and Executive Team – in answering 3 critical questions:

- 1. Where should our EDO be headed/what should we become over the long run, in terms of programs/ services, customers/clients, revenues, business model, etc.?
  - 2. What should our EDO be now and in the near-term (mission, programs, budget)?
    - 3. How well are we performing operationally, financially, managerially?

### Your Board's Detailed Governing Work Consists Of Much More Than Just "Policy (Rule) Making"

Governing is making decisions about concrete governing "products" and judgments based on concrete governing documentation – flowing along 3 broad streams:

Strategic and operational planning/budget development

**Performance Oversight/Monitoring** 

**External/Stakeholder Relations** 

#### **Questions/Discussion**

- 1. What are your board's most significant strengths and weaknesses as your EDO's governing body?
- 2. What have been your board's most notable governing accomplishments over the past year or so?
- 3. What current governing issues are you and your board currently facing?
- 4. What steps are you taking and/or might take to become more board-savvy?
- 5. What kind of structure might you employ to engage both non-governing "blue ribbon" volunteers and working board member volunteers?

#### Module 2

## Developing Your Board's Self-Management Capacity



#### Helping Your Board Develop Its Self-Management Capacity Will Pay Handsome Dividends In Terms Of

More effective board governing decisions and judgments

Greater board accountability for its governing work

Heightened board member self-esteem and esprit de corps

Attraction of qualified candidates to serve on your board

#### **Board Self-Management Involves Both**

**Developing your** 

Board as a human resource

Managing your board's governing performance

#### Successful Board Self-Management Depends On An Accountable Board Committee

- Typically known as the Governance or Board Operations Committee
- Headed by the board chair and consisting of other committee chairs and the superintendent
- Accountable for developing the people on the board, for overseeing Board governing performance and communication/interaction with the CEO and executive team, and for coordinating board operations

## 2 Critical Elements Of Board Human Resource Development

- Enriching your board's composition by developing a profile of the ideal board in terms of desirable board member attributes and qualifications and using the profile to identify potential board members
- Developing board members' governing skills and knowledge
  - ❖ A well-designed orientation program for new board members focusing on the board's role, functions, structure, and governing processes
  - ❖ A formal, budgeted ongoing board member governing education and training program

#### Managing Board Governing Performance Involves

- Setting board member performance targets/standards and monitoring performance (both governing performance targets and perhaps some non-governing targets, such as speaking on behalf of your EDO at city council and county commission meetings)
- Periodically assessing how the board as a whole is performing as a governing body
- Identifying steps to remedy identified board weaknesses

#### **Questions/Discussion**

- 1. What are some critical attributes and qualifications you should look for in identifying candidates for vacancies on your board?
- 2. What are key elements of an effective orientation program for incoming board members?
- 3. What are some board member governing (and non-governing) performance targets that you can reasonably expect board members to achieve?
- 4. What steps might you realistically take to deal with a board member's underperformance?

#### **Module 3**

## Managing The Board-CEO Working Relationship



#### 4 Keys To Maintaining A Healthy Board-CEO Working Relationship

- 1. Make a board standing committee (typically Governance or Board Operations) responsible for the board-superintendent working relationship
- 2. Adopt clear, detailed board-CEO (and board-senior executive) communication and interaction guidelines
- 3. Build and maintain a solid board president/chair-CEO partnership
- 4. Employ a well-designed, substantive process for board evaluation of CEO performance (Not a subjective questionnaire!)

## The Board-Savvy CEO Turns The Board President/Chair Into An Ally And Change Champion By

- Reaching agreement with the board president/ chair on the basic division of labor with the CEO
- Providing the chair with non-monetary compensation:
  - ➤ Helping the board chair succeed in leading the board
  - ▶ Paying attention to the board chair's professional objectives and ego needs

#### Regarding The Board President/Chair-CEO Division Of Labor

- The board president/chair responsible for leading deliberations of the board and the governance committee
- The CEO responsible for all EDO operations, including directing staff
- The board president/chair and CEO share the external/stakeholder relations functions
- Only the full board collectively provides direction to the superintendent

# Board Evaluation of CEO Performance Is Intended To Result In Practical Steps To:

Strengthen CEO performance

Identify and address relationship issues

## A Sound Process For Board Evaluation of CEO Performance Is

- Handled by the governance (board operations) committee
- Is done at least annually with the CEO present
- Is outcomes-focused, not functional
- Focuses on 2 performance tiers: (1) overall EDO economic development performance; (2) "CEO-centric" leadership targets
- Note: Avoid having individual board members complete pseudo-scientific, highly subjective evaluation questionnaires that tend to produce questionable results and are open to abuse.

#### **CEO-Centric Performance Areas**

Board development and support

EDO strategic organizational development

EDO Internal management improvementd

EDO External/stakeholder relations

#### **Questions/Discussion**

- 1. What are some board-CEO communication/interaction guidelines that will help to keep the relationship healthy?
- 2. What does the CEO need to know about the board chair/president to build and maintain an effective relationshp?
- 3. What steps might the CEO take to ensure that the board chair/president succeeds as leader of the board?
- 4. What are examples of CEO-centric leadership targets in key leadership areas: board development and support; internal management improvement; external/stakeholder relations; strategic organizational development?

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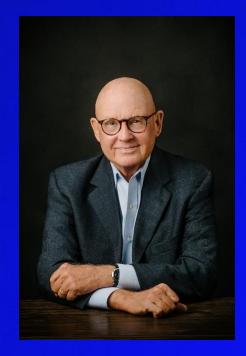
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